

BOARD OF DIRECTOR'S MEETING
Tuesday January 17, 2012 @ 1:00 PM

Attendees: Bill Hansen, President
Dusty Bowenkamp, Vice President
Mary McGrath, Secretary
Susan Lewis, Treasurer

Merlyn Carlson
Mike Trent
Doug Rhodes
Paul Piper

Connie Scott, Executive Director

Absent: Larry Woods

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| 1. Call to order, pledge to flag | Bill Hansen |
| 2. Establish a Quorum | Bill Hansen |
| 3. Welcome to PORA members, guests, and press | Bill Hansen |
| 4. Minutes of December, 2011, approved as written | Bill Hansen |
| 5. Presidents Report; | Bill Hansen |
| 6. Executive Director's Report | Connie Scott |

Administration

- The electronic sign is finally here. Linda is referring to the tutorial to learn the software.
- The banners have been ordered to attach to the pick-up truck pulling the USS Arizona and the new banners for the Vendor Expo have also been ordered.
- Dave Poling, Marie and I met with Pat Canfield in regards to LEL.
- I attended the legislative breakfast at Briarwood and found it to be very informative.
- I met with Peggy from Torch to set a schedule for February 16th to be sponsored by PORA.
- I am in the process of setting up a schedule for Arizona SmartPower to have a Solar Coach available weekly.
- I have been working with Adult Assistance Homecare for nominations for their Spirit of the Community event.
- We have started work on the spring volunteer luncheon.
- I am in contact with the person in charge of the USS Arizona for the Centennial parade.

CC&R's

- There were 25 new incidents in November, fewer than the 55 last month and the field visits were steady at 131.
- We have collected \$2,100 in Compliance Fees to date and we have spent \$600 to clean up property of an unknown mortgage holder.

Membership

- Membership had 73 fewer calls and walk-ins in December than November; we received \$125 in donations and \$500 in room rentals.
- The department is following up with phone calls for membership renewals.
- Linda is diligently working on the tutorial for the new electronic sign.

Consumer Services

- Consumer Services had 725 calls and walk-in's in December, 237 less than last month.
- There were 19 compliments and no unresolved complaints.

Visitors Center

- 1,054 Visitors for the month.
- 82 Homes were sold in SCW for the month of December bringing the total to 383 from July to December 2011.
- We have collected \$915 to date from real estate agents for the room rental in the Visitors Center and their reception has been helpful.

Marketing

- Marketing wrote the policy on Business & Professional supporters.
- They collected \$975 to date for Vendor Expo spaces.

Life Expanding Lessons/Print Shop

- Registration has started for spring courses and we have had a great response.
- Plans are being made for an "Authors Fair" in the late spring.
- We have received white boards and a projector screen for the new semester.
- We have heard that the Foundation is going to add a stove so we hope to be able to add cooking classes in the near future.
- Dave has made presentations to the Club Committee of RCSCW and the Computer Club. Pat Canfield is our RCSCW liaison and she will be bringing Cindy Knowlton over to visit with us.

PORA Membership as of July 1, 2011-	<u>12,514</u>
PORA Membership for November 1, 2011 -	<u>12,321</u>
PORA Membership One year ago November, 2010	<u>12,118</u>

A11 Other Activity

7. Financial Reports: **Action Required/Motion** Susan Lewis

Revenues:

Revenue stream is down \$7,948 year-to-date, which is actually an improvement over last month of approximately \$5,000, so we're gaining on the negative variance. The primary contributor is membership with revenues being off mark by \$9,144 YTD. Business Services has done a good job, bringing in \$48,565 during the first half of the year vs. an aggressive goal of \$54,264. Overall, the revenue stream is running 2.7% off projected budget estimates.

Expenditures:

The Statement of Operations reflects an overall positive variance of \$23,466. Expenditures are currently running under budget in the following areas: Accounting Fees, Office Supplies, Professional Fees, Postage, Maintenance and Repairs. Overall PORA is currently operating at a negative variance of \$5,019 from established budget.

Cash Assets:

M & I Operating Account	\$ 45,542
M & I Money Market Sav	100,389
M & I CD's (3)	130,693
Mutual Omaha CD	36,685

U S Bank CD	31,435
Total	\$ 344,744

MOTION: by Merlyn Carlson: to approve the financials report as written and was seconded by Dusty Bowenkamp and passed unanimously.

STANDING COMMITTEE REPORTS

8. <u>Bingo</u>			Duty Bowenkamp
Number of Weeks Played	5		
Number of Players	1,738	Avg: 347.6	
Total in Checking Account as of 11/30/11			\$25,794.94
Income:			
Total Card Sales	24,535.00		
Total Supply Sales	220.00		
Expenses:			48,095.21
Total Prizes Awarded	17,710.00		
Inducements Paid Out	1,220.00		
Other Expenses			
Rec Center - December Rent	1,125.00		
Bingo Supplies	82.00		
Bingo Advertising - Bingo Bugle	75.00		
Donations	20,000.00		
Bingo License for 2012	50.00		
Volunteer Expenses	96.75		
PORA Electronic Sign	7,736.46		
Total in Checking Account as of 12/31/11			\$2454.73

9. Governmental Affairs Bill Hansen
 Senator Scott Bundgaard vacated his 4th District seat on 1/6/2012. Three names have been given to Maricopa Board of Supervisors; the Board will pick one name from the three to be our new District 4 Supervisor. State 4th District Representative, Jack Harper, will not be running again this fall. In a settlement agreement APS dropped decoupling from its rate proposal, which will be heard later this month by the AZ Corporation Commission.

10. Health & Environment Mary McGrath
HEALTH: The totals for Valley Fever for 2011 have reached the highest totals for any year. This year's total is 19,552 confirmed cases. The majority are here in Arizona and in the West Valley.
RECYCLING: Nothing new this year has been added to the list of recycling.
ENVIRONMENT: One of Shirley McDonalds last efforts to secure us better health was to ask Max Wilson's office if there is any way he could help us fight the new mine El Mirage wants to put in between Youngtown and El Mirage. Scott Isham from Wilson's office has promised to look into this problem from a health standpoint. We hope this will help our cause.
SUN CITY WEST CITIZENS CORPS COUNCIL: Blood drive is January 17th at Station #1.

MOTION: by Mary McGrath to thank Shirley McDonald for her hours of work on behalf of the residents of Sun City West with a plaque to be presented at the next PORA Board meeting was seconded by Dusty Bowenkamp and passed unanimously.

11. Life Expanding Lessons Mike Trent

LEL has 2 Luke Air Force bus tours scheduled this semester.

- 12. **Luke Air Force Base**
- 13. **Membership**
- 14. **N.W. Valley Liaison**

Mike Trent
 Paul Piper
 Larry Woods

15. **Public Relations**

Doug Rhodes

- The Newcomers meeting will be at RH Johnson Social Hall on Thursday, January 19th at 9AM. I will be giving the PORA pitch, and PORA will have a table with membership information.
- I will also be giving a PORA presentation at the Kiwanis meeting next Tuesday at 7:30AM.
- On Monday February 20th will be the SCW Arizona State Centennial Parade, PORA will be sponsoring the USS Arizona model in the parade and we will also have a Board member riding in the Parade with the Classic Car Club.
- Saturday March 3rd will be the PORA Vendor Fair at RH Johnson Social Hall.

16. **Traffic Safety & Water**

Merlyn Carlson

WATER: We are in the process of helping some of the residents with exceptionally high water bills find some relief. AZ American/EPCOR has offered to work with the residents and water committee to help resolve the issue. The next Water Meeting is Thursday February 9th at 9AM.

TRAFFIC: The Traffic Meeting is scheduled for Wednesday January 18th at 1:30PM. We will be discussing the delay of the 303 sound walls. Crack seal and resurfacing of SCW streets has been completed by MCDOT. New traffic lights have been installed at the RH Johnson & Trail Ridge intersection. Two crosswalks have been installed. MCDOT is taking another look at Granite Valley Dr. crosswalks between the Hospital and Medical Buildings. The Maricopa Sheriff's office will be attending the next meeting also.

SPECIAL/AD HOC COMMITTEES

17. NONE

UNFINISHED BUSINESS

18. NONE

NEW BUSINESS

19. Update on Life Expanding Lessons

Dave Poling

LEL will be at the Newcomer's meeting on Thursday, January 19th. 215 Students registered for the Spring Semester and enrollment in 410 classes. LEL has gone from 53 classes offered last fall to 68 classes this spring. I have met with the SCW Chartered Clubs Steering Committee. Last week we made a presentation to the SCW Computer Club. LEL committee has also met with Pat Canfield, the designated Rec Centers liaison to LEL.

- 20. Discuss SCW sign on corner of Bell & El Mirage
- 22. Discuss Agua Fria walk way on Bridge
- 23. Approval new policy on Business & Professional Listing and Advertising Policy

Merlyn Carlson
 Bill Hansen
 Connie Scott

MOTION: by Dusty Bowenkamp to approve the new Business & Professional Listing and Advertising Policy, was seconded by Mary McGrath and passed unanimously.

24. Discuss Amera request for American Soldiers

Connie Scott

It was agreed that PORA would place a collection box for donation items that Amera is collecting for the American Soldiers at certain times of the year.

25. Thank you from the employees for their \$25 Christmas gift certificate. Connie Scott

26. Next meeting February 21, 2012

27. Comments from the Board of Directors

28. Comments from PORA members

Q: Mark Farrell asked if PORA was a 501(c) (3). He is interested in LEL applying for grants and educational donations.

A: Dusty Bowenkamp: has always been a 501(c) (4), Lifelong Learning was a 501(c) (3).

A: Bill Hansen I will talk with Chuck Ullman regarding the 501(c) (3) standing.

29. Adjournment at 2:18 PM

By: _____
Mary McGrath, Secretary

Date: _____