

BOARD OF DIRECTORS MEETING
Monday, April 16, 2012 @ 1:00 PM
Minutes

Attendees: Bill Hansen, President
Dusty Bowenkamp, Vice President
Susan Lewis, Treasurer
Mary McGrath, Secretary
Merlyn Carlson

Larry Woods
Doug Rhodes
Paul Piper

Connie Scott, Executive Director

Absent: Mike Trent

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| 1. Call to order, pledge to flag | Bill Hansen |
| 2. Establish a Quorum | Bill Hansen |
| 3. Welcome to PORA members, guests, and press | Bill Hansen |
| 4. Minutes of March 19, 2012 approved as written | Bill Hansen |

5. Presidents Report:

Bill Hansen

- The Highway Project is on Deer Valley Parkway, not Deer Valley Drive. This area is northwest of SCW.
- Legislation passed a year ago will affect homeowners who have more than one home. The Maricopa County Tax Assessors office is now sending out a questionnaire to these homeowners. The questionnaire will need to be filled out and returned this month. A second notice will follow.
- Membership development: 1. receiving a list of new residents. 2. Finding an effective and economical way of reaching SCW new residents.
- I have contacted the Merchants Associations in SCW and found that there is interest in helping with the “welcome to the community” baskets. We will meet this week to discuss this further.

6. Executive Director's Report

Connie Scott

PORA Membership last month July 1, 2011-	<u>12,514</u>
PORA Membership for April 1, 2012 -	<u>12,245</u>
PORA Membership in fiscal year – net loss -	(269)
PORA Membership one year ago April 1, 2011 -	<u>11,148</u>
PORA Membership one year ago - net gain -	1,097

Administration

- I have received six bids for repairing or replacing our flat roof. Each roofer quoted different materials, which makes it impossible to compare. Two contractors said that we do not need to replace the roof and three said that we did. Larry Woods recommended that I contact the Rec Centers for consultation as they have flat roofs. I received a recommendation from Larry Griffith at the Rec Centers and I will follow up on it.
- The electronic waste drop off was successful and did not end until 3:00 p.m.
- The hazardous waste drop off sponsored by Maricopa County, Sun City and PORA was also a success with a total to date of 1,137 vehicles dropping off hazardous material.
- Connie Erwig resigned her position in the CC&R department (due to personal reasons). I am interviewing for candidates for that position.
- Marketing purchased two tablecloths for future events, with one displaying the PORA logo.
- Windows have been cleaned inside and out of the building.
- Tanner Construction is parking their equipment on PORA property for a fee.
- The TV is installed in the front office and a PowerPoint program is currently in progress.
- The RCSCW Newcomers meeting is April 19th.

CC&R's

- Coordinators investigated 114 new incidents in March. There were 262 field visits 95 more than the last month due to weeds (78 cases).
- Properties on Gable Hill and Limewood have been cleaned up by PORA and paid for by non-compliance fines collected by the CC&R department.
- Larry has been working on merging the Rec Centers' data and the PROBDOC (CC&R program) data so that they will work with one another.

Membership

- Membership collected \$365 in donations and 127 new members joined PORA in March, 49 more than last month.
- There were 1832 calls and walk-ins.

Consumer Services

- There were 1152 calls and walk ins – 122 more than last month indicating the snowbirds are requiring last minute projects before leaving.
- 29 Compliments on vendors and no complaints.
- All paperwork for Consumer Services' vendors is being archived in the netshare database to alleviate storing of hard files.

Visitors Center

- March was another banner month with 1761 visitors enjoying the Center. There were 30 tours given and 231 SCW videos were handed out.
- 144 Homes sold in March.
- We received \$450 in donations for the month.
- 21 Residents used the notary service. Two residents joined PORA to be able to take advantage of the service.

Marketing

- Marketing has developed a plan for selling ads on the PORA TV lobby monitor.
- Marketing is working on revising forms for Business and Professional billing along with working with Larry and George (George has spent many, many hours on the project working at home) to create an invoice from the current Consumer Services database to lighten data input for vendor billing.

Life Expanding Lessons/Print Shop

- Author's Fair has been scheduled for April 26, 2012 from 10:00 a.m. to 1:00 p.m. We are expecting ten authors and will be advertising at the SCW Library, Rec Centers, in the PORA Connection, and some area churches.
- Ten instructors have committed to teaching summer classes. This is an experiment to see how much interest there is for classes.
- Marie is looking into online registration for adult ed classes in hopes that we will find a product that will also allow vendor registration online as well.

There is a lot of printing requested for RCSCW Newcomers meeting.

7. Financial Reports:

Susan Lewis

Revenue:

Year-to-date, the revenue stream reflects a positive variance of \$28,246.55. This is attributed primarily to LEL (positive variance of \$10,756 over budget) and the Vendor Fair (positive variance of \$16,360). Resident membership, even though down and not at the desired level, has brought in close to \$97,000 in fees over the last 9 months. The membership budget is off by \$3,131 or approximately 150 memberships. This category has gained momentum over the last couple of months. Additionally, the Marketing Department has done a good job in developing and maintaining Business Services for PORA, bringing in over \$40,000 so far YTD.

Expenditures:

The Statement of Operations reflects that expenditures are within budget by having a positive variance of \$47,157. Expenditures in the following areas have the largest positive variances: Accounting fees, Professional fees and Repair & Maintenance.

Note: Regarding the Deed Restrictions/CCR Department, you will note that the Rec Center has contributed \$35,827 towards the operation of this area, YTD. On the Statement of Income and Expense for this particular department, the negative variance of \$39,195 is basically PORA’s portion of the operation of the department.

Cash Assets:

M & I Operating Account	\$71,255.15
M & I Money Market Sav’s	132,996.17
M St I CD’s	130,962.99
US Bank CD	31,515.59
Mutual of Omaha CD	86,685.89
Total	\$453,415.79

Note: Deposits held at M & I currently exceed FDIC limits and it is advisable that we move additional funds into another financial institution. (approximately \$85,000)

Motion by Dusty Bowenkamp: to approve the Financial Report as written was seconded and passed unanimously.

STANDING COMMITTEE REPORTS

8. Bingo

Dusty Bowenkamp

Number of Weeks Played 3

Number of Players 1174

Total in Checking Account as of 2/29/12

\$13,161.01

Income:

16,535.00

Total Card Sales 16,375.00

Total Supply Sales 160.00

Expenses:

11398.00

Total Prizes Awarded 9,908.00

Inducements Paid Out 740.00

Other Expenses

Rec Center - March Rent 675.00

Bingo Advertising - Bingo Bugle 75.00

Total in Checking Account as of 3/31/12

\$18,298.01

9. Governmental Affairs

Bill Hansen

The Legislative Forum on March 30th was well attended. Arizona HB2160: Homeowners' Association; Election Procedures bill died in the Senate last week.

10. Health & Environment

Mary McGrath

Recycling:

The hazardous waste, shredding, and electronic pickup on April 7th were successful. Long lines at times waiting to drop off.

Environmental:

Our new co-chair Dr. French, a professor at Paradise Community College, has turned over some of the project to her students. They will be working on mining project.

11. Life Expanding Lessons

Dave Polling

We are ready to print the summer semester brochures. Classes will start May 15 to June 22. Two names were submitted for LEL new name change. 1. West Adult Learning 2. PORA Adult Learning.

MOTION: by Larry Woods; to change the name of Life Expanding Lessons to **PORA Adult Learning** was seconded by Merlyn Carlson and passed 6 yes to 2 no votes by Dusty Bowenkamp and Dusty Rhodes.

Author's Fair will be Thursday April 26 from 10AM to 1PM we should have 10 authors. To advertise our summer session we have added flyers in the statements this month along with putting in the newsletter.

12. Luke Air Force Base None

Mike Trent

13. Membership

Paul Piper

Currently working on the welcome basket idea. I will be meeting with the Foundation, Prides, Community Fund, and Posse to see if there is interest also.

14. N.W. Valley Liaison

Larry Woods

ADOT is looking into El Mirage Road intersection that turns into the 303 and crosses traffic. This is a bad intersection and there has been one death already. As the 303 construction from I-10 to Grand is completed in 2015 and traffic increases, this intersection will become more and more an accident area and will be the only area that turns on or off the 303 without going under or over moving traffic safely.

15. Public Relations

Doug Rhodes

Newcomers Coffee is coming up on April 19th at 9:00 AM. It will be at the Rec Center Social Hall; Pora will have a table at the event.

16. Transportation & Water

Merlyn Carlson

ROADS, SAFETY & TRAFFIC COMMITTEE

Last Meeting March 28, 2012 Next Meeting April 25, 2012

- 1) Phase I, Noise wall is well into construction. 2,792 ft. 8 to 20 ft. high.
 - a) Phase II under study.
- 2) New gutters and overlay on Trial Ridge south of RH Johnson nearly completed.
- 3) Major plans for milling and overlay both south of RH Johnson and north of Stardust this early summer.
- 4) New Stop light at corner of Meeker & Wilson in construction
- 5) Pedestrian traffic crossing Granite Valley Drive between Banner Del Webb and medical offices is under study looking if lights need to be installed on both crosswalks.
- 6) An electronic speed monitoring sign is under study for use on RH Johnson to monitor and slow traffic.
- 7) Reviewing new Safety Brochure prepared by MCDOT calling attention to safety rules and good driving procedures that apply to motor vehicles, golf carts and bicycles.

WATER COMMITTEE:

Last Meeting March 15, 2012 Next Meeting April 19, 2012

- 1) Committee continues to attempt to find an acceptable resolve to a few residents experiencing abnormally high water bills.
 - a) Crafted a uniform questionnaire to ascertain and document the problem.
 - b) To date have received 15 such requests.
 - c) Termination date is next Wednesday, April 18th, at which time an analysis will be crafted.
- 2) Continued talks underway regarding a SCW sign on EPCOR’s wall located at the SE corner of SCW.
 - a) Construction due to provide turning lanes on the corner of Bell & El Mirage late in 2012 and into 2013, which will result in the wall being moved back approximately 20 ft.
- 3) Plan to discuss with EPCOR their proposed increase in residential water customers’ monthly Ground water savings fee form \$.12 to \$1.19 per month per household

SPECIAL/AD HOC COMMITTEES

UNFINISHED BUSINESS

17. Rate Hike by EPCOR Larry Woods
 On your Epcor Water statement you have noticed the (12) cent charge has been increased to \$1.19 this month. Investigating this matter, I found this was an old fee that we paid CAP (Central Arizona Project) for water. That water is directly recharged into our aquifer. The fee goes back to 2000 when Citizens Water was our water company, followed by Arizona American Water, now Epcor Water Company, continues collecting the fee for CAP. The amount fluctuated from \$1.19 to (12) cents in about 2006 or 2007 as ACC ordered rebate, now it has gone back up. This money is on your EPCOR water statement but that amount is passed through to CAP.

NEW BUSINESS

18. Push by EPCOR to consolidate the waste water rates. Bill Hansen/ Larry Woods
 ACC is now reviewing. There will be a two day hearing on April 25 and 26st on this. We will be attending the hearings.

- 19. Discuss photos of Corte Bella & El Mirage Wall sign Bill Hansen
- 20. Discuss budget will be due in June.
- 21. Next Meeting Monday, May 21, 2012
- 22. Comments from Board of Directors
- 23. Comments from PORA members, press or visitor
- 24. Adjournment at 2:33PM

By: _____
Mary McGrath, Secretary

Date: _____