

BOARD OF DIRECTORS MEETING

Monday, April 20, 2015 @ 1:00 PM

Minutes

Attendees: Bill Hansen, President
Merlyn Carlson, Vice President
Bob Gooltz
Bill Frye

Dave Poling
Al Gervenack
Jim Swanson

Connie Scott, Executive Director

Absent: Mike Trent, Secretary
Susan Lewis, Treasurer

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|----|--|---------------|--------------|
| 1. | Call to order, pledge to flag | | Bill Hansen |
| 2. | Establish a quorum | | Bill Hansen |
| 3. | Welcome to PORA members, guests, and press | | Bill Hansen |
| 4. | Minutes of March 16, 2015, meeting were approved | | Bill Hansen |
| 5. | PORA membership June 30, 2014 | 12,263 | |
| | PORA membership for March 31, 2015 | <u>12,623</u> | |
| | PORA membership in fiscal year-net gain | 360 | |
| | PORA membership one year ago March 31, 2014 | <u>12,281</u> | |
| | PORA membership one year ago-net gain | 342 | |
| 6. | President's report – no report | | Bill Hansen |
| 7. | Executive Director's report – report attached | | Connie Scott |
| 8. | Financial reports – no report | | Susan Lewis |

STANDING COMMITTEE REPORTS

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| 9. | <u>ACC Community Liaison</u> –
APS (Arizona Public Service) has just filed a petition with the Arizona Corporation Commission, saying it cost APS \$800, per solar installation, in lost revenue each year. | | Al Gervenack |
| 10. | <u>Bingo</u> – see report | | Mike Trent |
| 11. | <u>Governmental Affairs</u> – no report | | Bill Hansen |
| 12. | <u>Luke Air Force Base</u> – no report | | Mike Trent |
| 13. | <u>Marketing</u> – no report | | Bob Gooltz |
| 14. | <u>Membership</u> – no report | | Bill Frye |
| 15. | <u>PORA Adult Learning</u> – report attached | | Dave Poling |
| 16. | <u>SCW-ABC Community Liaison</u> –
The ABC's new brochure is out. In addition to the once-a-month ABC's meetings, we are also having social mixers from time to time. The first one will be this coming Thursday at the Freedom Inn. | | Jim Swanson |
| 17. | <u>Transportation & Water</u> - report attached | | Merlyn Carlson |
| 18. | <u>Utilities</u> –no report | | Merlyn Carlson |

AD-HOC COMMITTEE REPORTS

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| 19. | <u>Infrastructure changes</u> – no report | | Hansen/Gervenack |
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NEW BUSINESS

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|-----|----------------------------------|--|-------------|
| 20. | Discuss volunteer Posse training | | Bill Hansen |
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21. **ARTICLE V-OFFICERS-SECTION 1-NOMINATION and ELECTION of OFFICERS:** Bill Hansen
 By-laws waived to the respect of the day of the Special Meeting scheduled for the third week in May. The meeting will be moved from May 18, 2015, to the second week in May; this would be May 11, 2015. The purpose of the meeting is to **form** the new Board of Directors, **nominate** and **subsequently elect individuals to fill the position of a President, followed Vice-President, Secretary and Treasurer by whatever style and form the group of directors for the ensuing year may determine. Without exception the date change was approved.**
22. **Seat belt installation by the Posse** Bill Hansen
Motion by Merlyn Carlson:
 That PORA rescind its payment of \$1,500 for golf cart seat belts made to Lucky Marr, by requesting he refund that amount to PORA, upon advice of legal counsel and our insurance advisor was seconded and passed unanimously.
- Motion by Jim Swanson:**
 That PORA does hereby authorize a donation to the Sun City West Posse in the amount of \$1,500 as an additional stipend for this organization to support their efforts generally while specifically recognizing their efforts to make golf cart seat belts available to local residents
- Further, PORA agrees to provide limited manpower and assist in directing traffic of the residents requesting service for this event on April 21, 2015, which will be at the Posse Headquarters, 20450 N. Stardust Blvd., Sun City West, where Posse members will be installing the golf cart seat belts for residents, was seconded and passed unanimously.
- Motion by Al Gervenack:**
 PORA supports the concept that all revenue generated by this golf cart seat belt Installation should be for the exclusive benefit of the Sun City West Posse, was seconded and passed unanimously.
23. **Discussed Indigo Tours for future Adult Learning tours.** Bill Hansen
Motion by Merlyn Carlson: to consent to President/Executive Director to sign contract with Indigo Tours for future Adult Learning tours was seconded and passed unanimously.
24. **Selection of past presidents and directors frames** Bill Hansen
Motion by Merlyn Carlson: to go with frame number one, at the cost \$ 5.64 each. The total will be \$372.00 for 66 frames was seconded and passed unanimously.
25. **Approve revised Business & Professional Policy** Connie Scott
Motion by Merlyn Carlson: to approve the revised Business and Professional Policy was seconded and passed unanimously.
26. **Discuss the Taxpayer Advocate Service satellite office** Connie Scott
27. **Discuss an awning above door #4** Connie Scott
Motion by David Poling: to approve the new awning was seconded and passed unanimously.

28. Next meeting May 11, 2015
29. Comments from Board of Directors
30. Comments from PORA members, press or visitors
31. Adjournment 2:52 p.m.

By: Mike Trent
Mike Trent, Secretary

Date: 5/11/15

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AGENDA

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| 2. | Establish a quorum | | Bill Hansen |
| 3. | Welcome to PORA members, guests, and press | | Bill Hansen |
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| 6. | President's report | | Bill Hansen |
| 7. | Executive Director's report | | Connie Scott |
| 8. | Financial reports | | Susan Lewis |

Action Required/Motion

STANDING COMMITTEE REPORTS

- | | | | |
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| 9. | <u>ACC Community Liaison</u> | | Al Gervenack |
| 10. | <u>Bingo</u> | | Mike Trent |
| 11. | <u>Governmental Affairs</u> | | Bill Hansen |
| 12. | <u>Luke Air Force Base</u> | | Mike Trent |
| 13. | <u>Marketing</u> | | Bob Gooltz |
| 14. | <u>Membership</u> | | Bill Frye |
| 15. | <u>PORA Adult Learning</u> | | Dave Poling |
| 16. | <u>SCW-ABC Community Liaison</u> | | Jim Swanson |
| 17. | <u>Transportation & Water</u> | | Mertyn Carlson |
| 18. | <u>Utilities</u> | | Mertyn Carlson |

AD-HOC COMMITTEE REPORTS

- | | | | |
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| 19. | <u>Infrastructure changes</u> | | Hansen/Gervenack |
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NEW BUSINESS

- | | | | |
|-----|---|-------------------------------|-------------|
| 20. | Discuss volunteer Posse training | | Bill Hansen |
| 21. | ARTICLE V-OFFICERS-SECTION1-NOMINATION | | Bill Hansen |
| | and ELECTION of OFFICERS: | Action Required/Motion | |
| | By-laws waived to the respect of the day of the Special Meeting scheduled for the third week in May. Motion to change the Special Meeting from May 18, 2015, to the second week in May, this would be May 11, 2015. The purpose of the meeting is to form the new Board of Directors to nominate and elect individuals to fill the position of President, followed by Vice-President, Secretary and Treasurer | | |
| 22. | Seat belt installation by the Posse | Action Required/Motion | Bill Hansen |
| | 1. Move: That PORA rescind its payment of \$1,500 for golf cart seat belts made to Lucky Marr, by requesting he refund that amount to PORA, upon advice of legal counsel and our insurance advisor. | | |
| | 2. That PORA does hereby authorize a donation to the Sun City West Posse in the amount of \$1,500 as an additional stipend for this organization to support their efforts generally while specifically recognizing their efforts to make golf cart seat belts available to local residents. | | |

Further, PORA agrees to provide limited manpower and assist in directing traffic of the residents requesting service for this event on April 21, 2015, will be at the Posse Headquarters, 20450 N. Stardust Blvd., Sun City West, where Posse members will be installing the golf cart seat belts for residents.

3. PORA supports the concept that all revenue generated by this golf cart seat belt installation should be for the exclusive benefit of the Sun City West Posse.
23. Consent to President/Executive Director to sign contract with Indigo Tours for future Adult Learning tours **Action Required/Motion** Bill Hansen
24. Selection of past presidents and directors frames Bill Hansen
25. Approve revised Business & Professional Policy **Action Required/Motion** Connie Scott
26. Discuss the Taxpayer Advocate Service satellite office Connie Scott
27. Discuss an awning above door #4 Connie Scott
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31. Adjournment



PORA - Property Owners and Residents Association
Executive Director's Report April, 2015

Administration

- PORA received \$1,140 in donations for the month of March, excluding \$200 donated by the Deer Valley Women's Golf Club. Their donation was earmarked for electronic radar signs.
- The volunteer luncheon was very successful. We received many compliments on the flavor of the food and the numerous gifts handed out.
- Colonnade residents awarded me with a free breakfast in payment of a speech on the benefits of PORA.
- The Legislative Forum was well attended and all representatives from district 21/22 attended except for Representative Lovas.
- The Insider has also become a good promotional tool for PORA. One indication is that 25 people cut out the registration form from a page in the magazine and used it to join PORA. The Insider was delivered inside the Sun City West Independent which gave us much more coverage. Nine of the advertisers have committed to the next two issues and we have other vendors expressing interest.
- Director Swanson presented PORA at the Newcomers Coffee and word was that he did an excellent job.
- Director Lewis and I will begin work on the 2015-2016 budgets towards the middle of May.

CC&Rs

- There were 174 new complaints for the month of March and 268 field visits. Weeds are still the number one problem.

Membership

- The front office logged 2,019 calls and walk-ins for the month of March.
- Membership sold 31 hats/visors in March along with 106 Wild Life Zoo tickets.

Consumer Services

- There were 1,279 calls and walk-ins in the month of March and 4,063 referrals were given out to members and associate members.

Visitors Center

- The total visitors for the month of March totaled 1,612; 557 were from out of state.
- Houses sold in the month of March add up to 115.

Marketing

- This was the first year with the new layout for the Vendors Forum and it went quite well.
- Marketing did a survey of the vendors and of those responding (about a third of the attendees) 95% said the size was just right and 95% said they would definitely participate next year. None stated that they would not participate.

PORA Adult Learning

- A new summer class, "One Session Painting" class was a big hit. Well attended and a lot of fun.
- A full report will be given by Director Poling.

SCW-ABCs

- A full report will be given by Director Swanson.

#10

**Bingo Report
March-15**

Number of Weeks Played 2
Number of Players 799 Avg: ~ 400

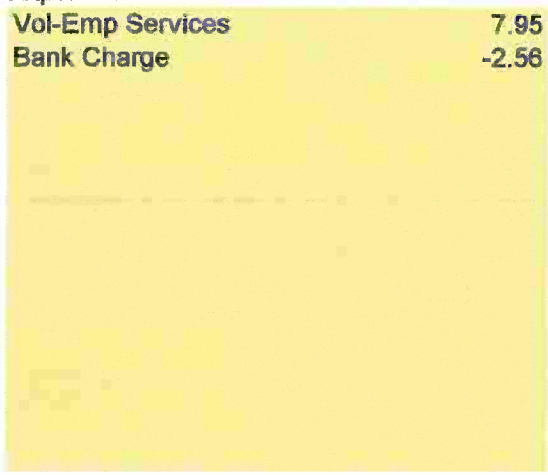
Total in Checking Account as of: 2/28/2015 \$ 27,298.22

Income: 10931.00

Total Card Sales 10830.00
Total Supply Sales 101.00

Expenses: 7107.39

Total Prizes Awarded 6602.00
Inducements Paid Out 500.00
Other Expenses
Vol-Emp Services 7.95
Bank Charge -2.56



Total in Checking Account as of: 3/31/2015 \$31,121.83

Respectfully Submitted,
Mike Trent
Mike Trent, Director
Bingo Proceeds Coordinator

**PORA ADULT LEARNING
 SPRING 2015 RESULTS**

	SPRING 2014		SPRING 2015		% INCREASE
UNIQUE STUDENTS	638		863		35.30%
CLASSES TAKEN	1,210		1,603		32.5
REVENUE	\$18,540		\$21,545		16.30%
COURSES OFFERED	115		132		14.80%
ENROLLED PER COURSE	10.5		12.1		15.20%

REPORT FOR PORA BOARD MEETING

April 20, 2015

ROADS, SAFETY & TRAFFIC COMMITTEE

Last Meeting Mar. 25

Next Meeting Apr. 22

- Sgt. Polly White reported there is a new squad that will dedicate 40 man hours for traffic enforcement between SCW and SC.
- Seat belts will be installed on golf carts needing belts on April 21, 8:00 am to 12:00 pm at the Posse parking lot
- A letter of agreement to purchase and maintain two Electronic Radar Signs has been signed by the President of the SCWRC and President of PORA and now sent to Commander Fife for his signature and ratification.
- Discuss plans for soliciting funds for placement of "It's Our Town, Please Slow Down" signs to be affixed to existing speed regulatory signs. Permits and easements will have to be attained through MCDOT.
- John Merkel, SCW POSSE, reported his accident analyses is near complete and will have for the next meeting
- MCDOT reported now applying preservative seal and some slurry seal to the needed SCW streets.
- MCDOT Director Jennifer Toth, is working with ADOT, and the cities of Surprise and Peoria to help dedicate a detour route during construction of the Bell/Grand intersection.

WATER COMMITTEE MEETING

Last meeting on Apr. 7

Next meeting June 7th

- Update by Briarwood on their water use and usage remains under allocation. Continue to add water conservation measures.
- EPCOR reported drilling new well at 145th & Yosemite Dr. and will be complete by June. Also reported EPCOR will be filling their Waste Water Consolidation Case with the ACC in September. They have added new tabs on their website to facilitate navigating the web site.
- SCWRC will be crafting a water usage article for our "Insider" for publication and distribution in October.