

BOARD OF DIRECTORS MEETING
Monday, June 16, 2014 @ 1:00 PM
Minutes

Attendees: Bill Hansen, President
Merlyn Carlson, Vice President
Susan Lewis, Treasurer

Connie Scott, Executive Director

Dave Poling
Al Gervenack
Jim Swanson

Absent: Mike Trent, Secretary
Bob Gooltz

- | | |
|--|---------------|
| 1. Call to order, pledge to flag | Bill Hansen |
| 2. Establish a quorum | Bill Hansen |
| 3. Welcome to PORA members, guests, and press | Bill Hansen |
| 4. Minutes of May 19, 2014 regular meeting and special meeting, were approved. | Bill Hansen |
| 5. PORA membership July 31, 2013 - | 12,231 |
| PORA membership for May 31, 2014 - | <u>12,159</u> |
| PORA membership in fiscal year - net loss | (72) |
| PORA membership one year ago May 31, 2013 - | <u>12,195</u> |
| PORA membership one year ago - net loss | (36) |
| 6. President's report - attached | Bill Hansen |
| 7. Executive Director's report - attached | Connie Scott |

A11 Other Activity

- | | |
|---|-------------|
| 8. Financial reports - attached | Susan Lewis |
| Motion by Merlyn Carlson: to approve the financial report was seconded and passed unanimously. | |

STANDING COMMITTEE REPORTS

- | | |
|---|----------------|
| 9. <u>Bingo</u> - report attached | Mike Trent |
| 10. <u>Governmental Affairs/Utility Rates</u> - report attached | Bill Hansen |
| 11. <u>PORA Adult Learning</u>
Summer session #1 is almost over, summer session #2 starts July 1 th till August 31 st . Fall session will have 95 classes offered, with 30 new courses. | Dave Poling |
| 12. <u>Luke Air Force Base</u> - no report | Mike Trent |
| 13. <u>Marketing</u> - no report | Bob Gooltz |
| 14. <u>Membership - Interim</u> - report attached | Bill Hansen |
| 15. <u>Northwest Valley Liaison</u> - report attached | Al Gervenack |
| 16. <u>Transportation & Water</u> - report attached | Merlyn Carlson |

NEW BUSINESS

- | | |
|--|-------------|
| 17. Trend in spending - report attached | Bill Hansen |
| 18. Discuss plan to place pictures of past/current PORA President on the north wall of the conference room and director pictures on the east wall. | Bill Hansen |
| 19. Update on the Business and Community Group meeting | Jim Swanson |
| 20. Approve Annual Budget for fiscal period July 2014-June 2015 | Bill Hansen |

Motion by Merlyn Carlson: to approve the Annual Budget for fiscal period July 2014-June 2015 was seconded and passed unanimously.

21. Next meeting September 15, 2014
22. Comments from Board of Directors
23. Comments from PORA members, press or visitors

Comment: Michael Quaglia: He lives northwest of Deer Valley Dr. in the Sonora HOA, and is having low water pressure. I called EPCOR and they came out and made a small adjustment. The pressure has improved a little since then, but is still low.

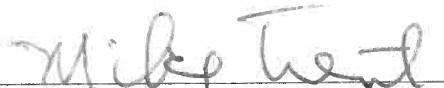
Q: Mr. Quaglia: Also, the church on the corner of RH Johnson and 151st has plants that block vision can anything be done? That corner needs a turn arrow also.

A: Connie Scott: I will pass that information on to the CC&R department.

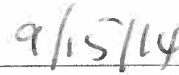
A: Merlyn Carlson: Please see me after the meeting regarding the turn arrow.

24. Adjournment at 2:00 p.m.

By: _____


Mike Trent, Secretary

Date: _____





#7

PORA - Property Owners and Residents Association

Executive Director's Report June, 2014

Administration

- All palm trees in the front of the building have been trimmed.
- We have selected a new employee for Adult Ed, her name is Diane Skaff. July 1st is her start date.
- I was invited to attend Rotary for a presentation on the immediate plans of the local Fry's grocery store.
- I have ordered a new state flag as the current one is beginning to fray.
- Our annual backflow test is finished for the Pressure Vacuum Breaker Prevention Assembly. We passed.
- Pat Canfield sent me a list of TORCH graduates interested in a volunteer position at PORA.
- The following is a list of summer projects that I hope to accomplish before our September Board Meeting: Review accounts payable files to remove all 2012 invoices; review and update all personnel Files; rearrange my office and my files; and move, review and label all archived files in file cabinets in storage area (this is a huge undertaking).

CC&Rs

- There are 103 open violations at the end of May. The department is behind on their work load due to one CC&R coordinator out of the office on personal leave.
- The department organized 244 field visits in May.

Membership

- The front office received 1,242 calls and walk-ins in May.
- We received \$1,014.00 in donations for the month of May.

Consumer Services

- The walk-in traffic has slowed significantly in May. There were 954 calls and walk-ins compared to 1,211 in April.
- Three new volunteers signed up to volunteer in the Consumer Services.
- The department received 27 vendor compliments.

Visitors Center

- The heat did not discourage 720 visitors in May; 174 were from out of state.
- 158 Homes were sold in May.
- Volunteers referred 27 visitors to a real estate agent in the month of May.
- The Visitors Center collected \$275 in donations in May.

Marketing

- Supporter ads will begin selling this month for the Insider magazine.
- Ads for the Adult Learning Catalog sold out within a few days.

PORA Adult Learning

- Coleen met with Marketing to review catalog ads and deadlines.
- A part time coordinator has been added to the department as of July 1st.
- A full report will be given by Director Poling.

PORA Adult Learning – Monthly Report – May 2014

Staffing & Training

- Coleen will be off June 17-25 and July 2-3. Volunteer Ruth will be in the office most of these mornings.
- Search for part-time staff continues. Several applications were received and 6 interviews have been conducted.

Class Registration and Revenue

Summer Sessions I and II opened 4/1/14

Summer I	Summer II
Revenue - \$2375	Revenue - \$505
Credit issued - \$50	Credit issued - \$0
Credit payments - \$190	Credit payments - \$30
Class registrations - 196	Class registrations - 51
Unique students - 165	Unique students - 38

Summer Sessions I and II (May 5-Aug 29)

- 3 additional iPad classes have been added
- 1 class was cancelled
- Nora Sautter delivered another round of fliers

Fall Session 2014 (Oct 1-Dec 16)

- Class schedule is almost complete. 99 classes are confirmed; 5 are pending
- Coleen met with Karen in Marketing to review catalog ads and deadlines

Steering Committee

- Committee met 5/9

Miscellaneous

- 20 new tables were delivered. 11 old tables were donated to various organizations

Respectfully submitted,

Coleen Coble, Adult Learning Coordinator

6/2/2014

C:\Users\execdir.PORA1\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\TR8CXM49\PAL Monthly Report - May 2014.docx

PORA Financials
May 2014

The numbers below reflect year to date totals from July 1 – May 31, 2014. Below is a snapshot of the top sources of income, total expense and net income vs. 2014 numbers.

<u>Source</u>	<u>2014 Actual Income</u>	<u>2013 Actual Income</u>	<u>% Increase/Decrease</u>
<i>Revenue:</i>			
Bingo	\$206,663	\$212,097	- 2.7%
Membership	\$135,916	\$134,331	+ 1.2%
Business Services	\$111,406	\$ 90,745	+22.8%
Adult Learning	\$ 37,600	\$ 27,591	+36.3%
Total Revenue	\$630,602	\$642,565	- 1.9%

The Total Revenue reflects the revenue stream from all sources. Above are the top 4 sources only. The negative variance reflected above is a direct result of losing the phone book income of \$62,500; that being said, PORA is having a good year in Membership, Business Services and Adult Learning.

	<u>2014 Actual Expense</u>	<u>2013 Actual Expense</u>	<u>% Increase/Decrease</u>
Total Expense	\$570,599	\$542,684	+ 5.1%
Net Income	\$60,003	\$99,881	

YTD numbers reflect PORA is operating within the planned budget with a positive variance in income of \$45,215.16 and under expense budget by \$18,781.01.

Cash Assets:

BMO Harris Operating Account	45,930.73
BMO Harris Money Market Sav's	94,172.98
Mutual of Omaha Sav's	35,244.05
BMO Harris CD's (3)	142,041.90
US Bank CD	32,180.10
Mutual of Omaha CD	88,574.51
BMO Harris Bingo Account	30,222.38
Mutual of Omaha CD's (2)	100,000.00

Total Cash Assets \$ 568,366.65

2012 Cash Assets \$ 502,033.03

#9

**Bingo Report
May-14**

Number of Weeks Played 5
Number of Players 1566 Avg: ~ 313

Total in Checking Account as of: 4/30/2014 \$ 26,199.06

Income: 22511.32

Total Card Sales 22265.00
Total Supply Sales 242.00
Bank Refund 4.32

Expenses: 19188.00

Total Prizes Awarded 17108.00
Inducements Paid Out 1180.00
Other Expenses
 Bingo Bugle 225.00
 RCSCW Rent 675.00

Total in Checking Account as of: 5/31/2014 \$29,522.38

Respectfully Submitted,

Connie Scott, Executive Director
Bingo Proceeds Coordinator

GOVERNMENTAL AFFAIRS

6/16/14

10

The participants in the August 2014 Az. Primary is now an established fact. Our incumbent Congressman Franks, will be opposed by Clair Van Steenwyk.

Supervisor Hickman will have opposition from Sandra Dowling. Hickman has proved to be of invaluable assistance to Sun City West and his campaign is bolstered by support from his predecessor, Max Wilson as well as Governor Brewer, who was Supervisor of our district before Wilson.

In our Legislative District # 22, none of the 3 incumbents are opposed in a primary race, although they all face opposition this fall in the November General election. Most notable among their opponents is Larry Woods, former PORA Director & Pres. of the Board, who is running for a House seat on the Democrat party.

In neighboring District # 21, incumbent Rick Gray is running while incumbent Debbie Lesko has moved over to the Senate race, where incumbent Sen. Murphy has pulled out of that race to run for Peoria City Council. Bryan Hackbarth, former Mayor of Youngtown, will be opting for her seat, while former Peoria City Councilman Tony Rivero, will be contesting for Rep. Gray's seat.

There are 4 candidates for the AZ. Corporation Commission, but not much is known about them except 2 candidates are opposing the new tax on Solar installations-Vernon Parker & Lucy Mason- while the other 2 candidates, including Doug Little favor the tax on solar equipment.

August 26, 2014 is the election date for the Primary, while November 4, 2014 is the date of the General Election.

Meanwhile, a national group, "Open Status Project," selected our Senator Burges as the "most partisan" or "most conservative," in the Senate.

While SCWest's wastewater rate is \$31.02, we should be concerned that in neighboring Agua Fria, EPCOR raised their rate to \$48. a year ago, this year to \$57.36, and next year will go to \$66.12-over double our rate. The company blames splitting of 9,000 Anthem customers from the district. The 133% increase may trigger legal action against the Corporation Commission.

MEMBERSHIP

6/16/14

#14

14

On regular members, the renewal rate remains @ 84.1%, with a drop of 1,900 members for the twelve month period, but a gain of 1,825- almost offsetting, for a net loss on regular members of 75, or a drop of about a 1/2 %. It clearly underscores once more more that our quest for membership growth is thwarted by the faltering renewal process and the only thing that stabilizes us is the amazing growth in new members.

On Associate members, an even higher turnover rate, renewing only 69.1%. However, once more we do a spectacular job on new members- gaining double the loss by adding 120 new members.

Net wise, a drop of 15 members, reflecting a decline in total from 12,174 to 12,159, or a drop of 0.1%.

To: President Hanson

From: Al Gervenack

CC: PORA Board Members

Subject: Monthly Report

Date: 06.16.14

15

Please accept the following summary of activities and updates for the month of May/June.

06.02.14 Attended Citizens Corp Council

Speaker for the meeting was Jane Bruzzese. She is a member representing Benevilla.

- Topic, People do not think Emergency Preparedness applies to them. Discussion on ways to get more participation from the public working through the churches seems to work well.
- SCW Fire District participated in an Emergency Preparedness Day in April at the LDS Church.
- The ongoing Falls Prevention Program has graduated 30 participants.
- Some amateur radio club members are taking instructor training to train Citizen Emergency Response Teams (CERT) for response to large-scale emergency disasters.
- I drew members attention/awareness to the potential traffic concerns, from the new Fry's, traveling in front of the R. H. Johnson Social Hall during Friday Night Bingo and other gatherings during the week.
- As requested, I will provide a PORA update at the August meeting.
- Next Meeting August 4, 2014

COMMITTEE REPORTS**PORA BOARD MEETING****JUNE 16, 2014****ROADS, SAFETY & TRAFFIC Meeting May 28, 2014**

- MCDOT reported Bell/El Mirage intersection will be completed by end of June.
 - Installed numerous new no-parking signs at churches, etc.
 - Installed new POSSE sign
 - Conducted various requested traffic studies including signage at the corner of 151st/Heritage. All warrant no change.
- ADOT reported Environmental Assessment comment period has closed and a summary will be available end of summer regarding proposed intersection of Bell/Grand.
- MCSO reported just commissioned 23 new deputies with more to come.
 - PORA and now Supervisor Clint Hickman have urged more time by Deputies allocated to SCW speeding issue. (I might note: It's working)
 - Radar capability now in all MCSO deputy cars.
- Discussed printing of more Safety Brochures. Consensus favored. MCSO Sargetent Polly White will assist any new modification along with Posse member John Merkel and Committee member Harry Abramowski.
- Posse member, John Merkel working on a proposal for increased speeding fines.

WATER COMMITTEE, meeting May 6, 2014

- EPCOR reported continued replacement of AMR digital meters, main line valves and hydrants.
 - Continued purging/cleaning of waste water lines
 - Reminder SCW avoided any water and waste increase for this year.
 - Still looking into possible need for booster pump in and near the NW expansion area.
 - Reported one field representative assigned to SCW and responds to 20-30 orders/day.
 - Dave Hunter, Briarwood, reported dry winds have put a strain on irrigation system.
 - Presently 2 acre/feet over allotment.
- Tom Cook, member of the Committee, prepared a very informative "resident water issues awareness" briefing piece. We hope to place it on PORA's weekly electronic reporting plus in the local media.