

BOARD OF DIRECTORS MEETING
Monday, May 19, 2014 @ 1:00 PM
Minutes

Attendees: Bill Hansen, President
Susan Lewis, Treasurer
Mike Trent, Secretary

Jim Swanson
Al Gervenack

Connie Scott, Executive Director

Absent: Merlyn Carlson, Vice President
Dave Poling

Bob Gooltz

1. Call to order, pledge to flag
2. Establish a quorum
3. Welcome to PORA members, guests, and press
4. Minutes of April 21, 2014, for approval

Bill Hansen
Bill Hansen
Bill Hansen
Bill Hansen

- | | |
|---|---------------|
| 5. PORA membership July 31, 2013- | 12,231 |
| PORA membership for April 30, 2014 - | <u>12,202</u> |
| PORA membership in fiscal year - net loss | (29) |
| PORA membership one year ago April 30, 2013 - | <u>11,986</u> |
| PORA membership one year ago – net gain | 216 |

6. Presidents report - attached
7. Executive Director's report-attached

Bill Hansen
Connie Scott

A11 Other Activity

8. Financial report: attached

Susan Lewis

Motion by Al Gervenack: to approve the financial report was seconded and passed unanimously.

STANDING COMMITTEE REPORTS

9. Bingo – report attached
10. Governmental Affairs/Utility Rates – report attached
11. PORA Adult Learning – no report
12. Luke Air Force Base – report attached
13. Marketing – no report
14. Membership - Interim – report attached
15. Northwest Valley Liaison- report attached
16. Transportation & Water- report attached

Mike Trent
Bill Hansen
Dave Poling
Mike Trent
Bob Gooltz
Bill Hansen
Al Gervenack
Merlyn Carlson

NEW BUSINESS

17. Speeding problem resolves discussed- report attached
18. Discussed corrections on revised fining process on L8
(Progress on revision) – see attached

Bill Hansen
Bill Hansen

19. Discussed waiver for info on County restrictions

Connie Scott

Motion by Jim Swanson: to send the waiver to legal counsel for their review was seconded and passed unanimously.

20. Letter request to Rec Centers Board regarding joint usage of Metal Club Lot for PORA building future project – draft attached

Bill Hansen

21. Letter request to Rec Centers Board on concerns over Fry's customer access on Friday night in Bingo parking lot with open access- draft attached.

Bill Hansen

22. Further update on rejuvenating of local chamber of commerce

Jim Swanson

23. Election of the 2014-2015 board still has a vacant director position.

Bill Hansen

Susan Lewis agreed to stay until a new board member can actively be found.

Motion by Jim Swanson, seconded by Mike Trent: That Susan Lewis is appointed to fill the single vacancy on the Board for 2014/2015 fiscal year slate of PORA Directors.

There were no additional nominations. President Hansen declared nominations cease and the secretary be instructed to cast a unanimous ballot for Susan Lewis. Susan Lewis declared duly elected.

24. Next meeting June 16, 2014

25. Comments from Board of Directors

26. Comments from PORA members, press or visitors

27. Adjournment 2:15 p.m.

Executive Session following regular Board of Directors Meeting

By:



Bill Hansen, President

Date:

6/16/14

SPECIAL BOARD OF DIRECTOR'S MEETING
Monday, May 19, 2014
Minutes

1. Executive Session

Bill Hansen

a. List of eligible voters:

1. Bill Hansen
2. Merlyn Carlson
3. Mike Trent
4. Susan Lewis
5. Albert Gervenack
6. Bob Gooltz
7. Dave Poling
8. Jim Swanson
9. Bill Fry

2. Conduct election — vote on by ballot:

Nominations for President

Nominations for Vice President

Nominations for Secretary

Nominations for Treasurer

Motion by Mike Trent: to re-elect the existing officers was seconded and passed unanimously.

President – Bill Hansen

Vice President-Merlyn Carlson

Secretary- Mike Trent

Treasurer- Susan Lewis

3. Motion to ratify these election results at the regular meeting on June 16, 2014.

By: _____

Bill Hansen, President

Date: _____

6/16/14

#6

ITEM # 6 President's Report:

I want to call your attention to something that generally receives scant attention, for our Board rarely dwells on our fiscal strength since it has not provoked a problem. What, in fact, it has done over the past two fiscal years, is achieved exceptional growth worthy of our laudible commendation!

In the 15 years of this decade, PORA has only reflected an annual deficit on 3 occasions: 2006, 2007, & 2010. Since that last time- Net Worth has increased @ a significant rate of 34%-from \$478,016 to \$1,189,718 by 2013. Simultaneously, cash reserves have vaulted upwards @ a rate of 80%, from \$265,554. to \$478,016. in 2013.

We owe a special debt of gratitude to Susan Lewis, our Board Treasurer for her financial expertise in managing, investing, and providing fiscal policy for this board. Equally deserving of our praise is our Executive Director, Connie Scott for her keeping an iron lid on the budget while hammering down any run-away expenditures. As a organization that is dependent on voluntary memberships for income, it is imparitive to have people guarding the treasury For that reason, we as a Board must be ever mindful of these fiscal realities and it is for that concern I call it to your attention.

PORA - Property Owners and Residents Association

Executive Director's Report May, 2014

#7

Administration

- Linda and I are currently gathering financial information for the fiscal year ending in 2013, for Bill Simpson.
- I am currently working with Treasurer Lewis on a draft of the 2014-2015 budgets.
- We are paid in full by Sun City Publishing for the Sun City West telephone book.
- We have installed another Wi-Fi access point in Camino room #2. Unfortunately, we will not be able to test the site until summer classes begin. We received a discount from Cox Communications for a higher internet speed for a \$40 a month increase versus the \$120 originally quoted. We currently pay \$104 a month. Hopefully, the problem is resolved.
- I requested a \$75 refund from Verizon that we paid the Bee Keeper to spray a tree at the Visitors Center entrance. It was determined that the hive was in the cell tower. Verizon promptly paid the \$75.
- We are currently accepting resumes for the opening in Adult Learning.

CC&Rs

- The CC&R Department is beginning to see daylight; they had 86 new issues versus 181 last month, but they still have 131 open issues.
- The department made 226 field visits in April.

Membership

- The front office received 1,617 calls and walk-ins in April; 179 less than last month.
- We received \$1,205.00 in donations for the month of April.
- Ellie continues to work on the Sun City West phone book for 2015.

Consumer Services

- Consumer Services is slowing down with 1,211 calls and walk-ins in April; 87 less than last month, but there is also a shortage of volunteers that leave for the season.
- The department received 38 compliments on vendors and has no unresolved complaints.
- Consumer Services and Adult Ed requested a bike rack due to resident complaints. Janie ordered the bike rack and one of our vendors installed it at the back of the building.
- Janie is promoting the summer "pot luck" lunches for the volunteers.

Visitors Center

- There were 1,102 people that visited the Center in April; 302 visited from out of state and 684 were local visitors.
- 12 Chinese visitors toured the community. The company has toured Sun City West before, but with different individuals. They are preparing to build a similar community somewhere near the Beijing area.
- 123 Homes were sold in April.

Marketing

- Marketing is in the process of making plans for the new PORA Insider magazine.
- Sales ads have begun for the Adult Learning catalog; all of the advertising spaces have been sold.

PORA Adult Learning

- Coleen met with Marketing to review catalog ads and deadlines.
- Coleen is in the process of coordinating the delivery of the new tables and disposing of the larger brown, heavy, tables.
- See attached report.

#8

PORA Financials
April 2014

The numbers below reflect year to date totals from July 1 – April 30, 2014. Below is a snapshot of the top sources of income, total expense and net income vs. 2014 numbers.

<u>Source</u>	<u>2014 Actual Income</u>	<u>2013 Actual Income</u>	<u>% Increase/Decrease</u>
<i>Revenue:</i>			
Bingo	\$184,156	\$189,309	- 2.7%
Membership	\$125,296	\$123,929	+ 1.1%
Business Services	\$101,916	\$ 81,220	+25.5%
Adult Learning	\$ 36,205	\$ 26,884	+34.7%
Total Revenue	\$577,759	\$588,301	- 1.8%

The Total Revenue reflects the revenue stream from all sources. Above are the top 4 sources only. The negative variance reflected above is a direct result of losing the phone book income of \$62,500; that being said, PORA is having a good year in Membership, Business Services and Adult Learning.

	<u>2014 Actual Expense</u>	<u>2013 Actual Expense</u>	<u>% Increase/Decrease</u>
Total Expense	\$513,817	\$482,420	+ 6.5%
Net Income	\$63,942	\$105,880	

YTD numbers reflect PORA is operating within the planned budget with a positive variance in income of \$50376 and under expense budget by \$21,464.

Cash Assets:

BMO Harris Operating Account	\$ 72,756.55	
BMO Harris Money Market Sav's	74,164.98	
Mutual of Omaha Sav's	35,239.56	
BMO Harris CD's (3)	142,041.90	
US Bank CD	32,180.10	
Mutual of Omaha CD	88,574.51	
BMO Harris Bingo Account	26,199.06	
Mutual of Omaha CD's (2)	100,000.00	
Total Cash Assets	\$ 571,156.66	2012 Cash Assets \$ 516,234.93

Susan Lewis, Treasurer, 05/12/2014

#9

Bingo Report April-14

Number of Weeks Played	3		
Number of Players	1036	Avg: ~	345
Total in Checking Account as of:	3/31/2014		\$ 23,668.22
Income:			14815.43
Total Card Sales	14620.00		
Total Supply Sales	185.00		
Bank Refund	10.43		
Expenses:			12284.59
Total Prizes Awarded	10514.00		
Inducements Paid Out	720.00		
Other Expenses			
Tax-License	928.07		
Service Call & Equipment	110.25		
Badge	7.95		
Bank Charge	4.32		

Total in Checking Account as of: 4/30/2014 \$26,199.06

Respectfully Submitted,

Mike Trent, Director
Bingo Proceeds Coordinator

GOVERNMENTAL AFFAIRS

#10

On May 2, 2014, PORA's Legislative Forum set a new attendance record with over 90 people hanging from the rafters and overflowing unto the hallway to participate in the wrap up session of this year's legislative session. It brought out five of our 6 twin Sun City legislators as well, still trying to recuperate 8 days after an arduous session adjournment. Attending were: Senators Burges & Nuxphy, Representatives Gray, Livingston, Lovas.

The peaked attendance was no more spectacular than the pitched partisan jabs that floated back and forth, with a spirited exchange flowing through the entire meeting. Early on, Sen. Burges & Rep. Livingston were challenged by partisans over their attendance in Nevada for the rancher under attack for unpaid grazing rights usage. Especially disturbing was the racial slurs the rancher had engaged in following the event. Both legislators vehemently denied any any complicity with those regrettable remarks.

Joining the meeting midpoint was Supervisor Clint Hickman, who had a prior commitment to a meeting at Luke Air Force Base. Pres. Hansen introduced him as a true champion for Sun City West in recent weeks when he first wrested the 53 acre plat from the bidding arena and tossed it into a zoning request. Secondly, when the Posse was brought to a halt by the insurance coverage glitch, Hickman was instrumental within 4 days of working out a solution. Hickman then spoke to both of these issues and others, closing with the reminder that he's up for election this fall.

The hour and a half meeting covered a myriad of issues and interests, some of which were self-perpetuating causes of the questionnaire, i.e. a person wanting more money going to Valley fever research. Others had their issues as well.

Suffice to say, it was an excellent meeting with exceptional attendance.

To: President Hanson

From: Al Gervenack

CC: PORA Board Members

Subject: Monthly Report

Date: 05.19.14

Please accept the following summary of activities and updates for the month of April/May.

- 04.24.14, Attended of RCSCW Board Meeting. I had to leave at 11:30 with agenda ½ complete.
 - Major bylaw change will be in Rec. Center News for May reference Financial investments policy.
 - HOA consolidation is dead, as RCSCW Board does not want to move forward. Supporters continue to push at meeting.
 - Long Term Planning Committee noted Jim Swanson presented PORA plan to revive Business and Professional group to support local business. LTP agreed the project was better handled by PORA with the support of RCSCW.
- 04.22.14, Attended RCSCW Budget presentation.
 - RC Board member confirmed that the HOA consolidation is dead and buried (off line).
- 04.30.14, Attended ADOT public hearing on Bell/Grand proposal.
 - Questions outside of hearing
 - How do I get to the Olive Garden
 - How do I get to Applebee's
 - Loss of business in area around U-Hall due to removal of turn lane.
 - Surprise Mayor testified in support of proposal # 1

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TRAFFIC & WATER REPORT FOR
PORA BOARD MEETING 5/19/14

ROADS, SAFETY & TRAFFIC COMMITTEE

- Applied for Electronic Speed Monitor grant through Mt. McDowell-Yavapai Reservation
- Presented MOU to POSSEE for cooperation and coordination, however tabled.
- Have asked for greater participation from MCSO Deputies for speed enforcement
- MCDOT reported all overlay and sealing completed for this year.
- MCDOT now working on many sidewalk repairs.
- Sun City asking if we would furnish more traffic brochures.
- Adultcare Assistance Homecare willing to publish brochures again.
- Work on turn lanes and stop light on RH Johnson, in progress
- Accelerating completion of Bell/El Mirage intersection
- ADOT planning to begin completion of Loup 303 this fall from Grand to Happy Valley and begin work on two interchanges, Grand and El Mirage plus completion of sound wall.

WATER COMMITTEE

- Continued replacement of AMR digital meters, main line valves and hydrants.
- Continued purging/cleaning of waste water lines
- SCW avoided any water and waste increase for this year
- Proposed 53 ac. Expansion needs for water and waste now postponed for approximately one year.
- Looking into adding booster pumps in northwest expansion area for enhancing water pressure
- Planning to begin publishing informational articles relating to water availability and its allocation this fall.

ITEM # 17...PORA Efforts to Meet Speeding Problems

Relates to Meeting 5/21/14

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THOUGHT/TALKING POINTS**ACCOMPLISHMENTS OF PORA ROADS, SAFETY & TRAFFIC COMMITTEE****FOR STAKEHOLDERS MEETING MAY 21, 2014**

- **Responsible for installation of numerous needed stop signs throughout SCW community**
- **Responsible for 3 new stop lights**
- **Responsible for 3 Pedestrian Hawk lights**
- **Responsible for de-acceleration turn lanes for Fry's addition**
- **Responsible publishing safety brochure for automobiles, golf carts, bicycles, & pedestrians.**
- **Partner with POSSE identifying locations of frequent speed violations and road and intersection hazards to report to MCSO for enforcement.**
- **Work in progress to access a grant for purchasing several electronic speed monitors.**
- **Partner with MCDOT's mill/overlay and crack seal maintenance program for all SCW roads**
- **Partner with MCSO urging speed enforcement by Deputies whenever time allocation permits.**
- **Responsible for first phase sound wall erected on Loup 303**
- **Partner in ADOT's attaining early construction of 6 lanes of Loup 303 between Grand and Happy Valley roads, plus both interchanges, Grand and El Mirage, plus new sound wall entire distance.**
- **Partner in MCDOT's design and near completion of Bell/El Mirage.**
- **Responsible for locating new El Mirage Road away from eastern SCW boundary wall**
- **PORA responsible for early commitment to deny access from Deer Valley Road to Loup 303**
- **Partner in securing access from Williams Road over the Aqua Fria to Union Hills Road.**

M.O.U. PROBLEMS WITH L 8

#18

Current Process:

- STEP 1 Complaint filed by Resident
 - STEP 2 1st. NOTICE, given 14 days to comply with alleged violation 14
 - STEP 3 2nd. NOTICE, after 2nd. inspection IF noncompliance, with
threat of \$100. Fine after 28th. day 14
28
 - STEP 4 3rd. NOTICE if after 3rd. inspection, noncompliance,
Fine Letter sent for \$100. per each 14 days 42
Plus Option of legal action for noncompliance
 - STEP 5 If Noncompliance OR 56 to 70
Nonpayment of Fine
- Turned over to Rec Center for Legal Action

L 8

- STEP 6 Reinspected for 4th. Time (after 3 inspections by PORAs)
14 days to comply +14
- STEP 7 Reinspected for 5th. time, Warning of \$50. Fine [vs. \$100]
[no mention of time period, whether Flat Fee or
\$50.00 per week, or for how long?]
Chance for Hearing [no mention of time constraints?]
[no mention how long this period lasts before going
to 3rd. Notice?] 7 + 14
- STEP 8 Reinspected for 6th. time [time indefinite?] see above
If noncompliant, \$100 fine for each week [but
starting when?] 7 + 14
- STEP 9 Fine issued [time not certain?]
- STEP 10 Legal action possible [no time constraint mentioned?]

CAVEAT

MOU , in lines 13,14, as well as in lines 30 to 31, specifically appoints PORAs as the agent for the Association on inspections.