

BOARD OF DIRECTORS MEETING
Monday, December 9, 2013, @ 1:00 PM
Minutes

Attendees: Bill Hansen, President
Merlyn Carlson, Vice President
Mike Trent, Secretary
Jim Swanson

Dave Poling
Al Gervenack
Bob Gooltz

Connie Scott, Executive Director

Absent: Susan Lewis, Treasurer

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| 1. Call to order, pledge to flag | Bill Hansen |
| 2. Establish a quorum | Bill Hansen |
| 3. Welcome to PORA members, guests, and press | Bill Hansen |
| 4. Minutes of November 18, 2013, were approved as written | Bill Hansen |
| 5. Present Bingo donation check to Meals on Wheels:
The check was accepted by Evelyn Nelson | Bill Hansen |
| 6. PORA membership July 31, 2013- | 12,231 |
| PORA membership for November 30, 2013 - | <u>12,107</u> |
| PORA membership in fiscal year - net loss | (124) |
| PORA membership one year ago November 30, 2012 | <u>12,119</u> |
| PORA membership one year ago – net loss | (12) |
| 7. President’s report – No report | Bill Hansen |
| 8. Executive Director's report | Connie Scott |

Administration

- The paintings are back in the hallways of PORA. They look very nice. Quite a few residents stop to admire them. Bruce Posey installed the wooden racks in the Visitors Center to hang extra paintings and we are waiting for hangers from the metal shop. The hangers should be delivered next week.
- The fire extinguishers are updated and eight batteries needed to be replaced in the emergency exit lights.
- The Farmers Market is Saturday, December 14th and I could use volunteers.
- The Volunteer Christmas Luncheon is next week Thursday, December 12th.
- I have a jury duty notice for December 18th.
- PORA and the Visitors Center will be closed December 24th and 25th for the Christmas holiday.
- Thank you to Director Swanson for his donation of nine poinsettias.

CC&Rs

- The CC&R Department investigated 96 properties in November and they have 59 open cases.
- The department is not as busy this time of the year so the coordinators are updating files and templates to streamline their documents.
- The property at Alyssum has been cleaned up and the cost to PORA was \$890.

Membership

- Front office had 1,227 calls and walk-ins in November.
- Ellie is collecting data to enter into next year’s Sun City West phone book (2015.) Sun Cities Publishing is getting ready to publish the 2014 phone book that should be distributed by January of 2014.

Consumer Services

- Consumer Services received 940 calls and walk-ins in November; a 196 decrease from last month, due to Thanksgiving.
- They received 26 compliments on vendors and have no unresolved complaints.

Visitors Center

- October showed another jump in visitors – total of 928; an increase of 76 more visitors than last month.
- 101 Homes were sold in Sun City West during the month of October.
- To date the income collected from realtor room rentals is \$3,235.
- We received \$24 in donations and we received a total of \$150 in our display case on the front volunteer’s desk.

Marketing

- The Marketing Department is sending out requests for the Vendor Expo and some of the vendors are requesting the same spot as last year.
- Marketing is currently working on all forms that need editing to accommodate the new fee adjustment.

PORA Adult Learning

- Coleen completed the TORCH class and found it very informative.
- Fall registration opened 8/15/13 and will end on 12/12/13 except for one 12- session class that will run through 1/7/14.
- Spring registration opened 12/2/13 and classes will begin 1/13/14 and run through 4/14/14.
- The catalog has been completed and sent to the printer.
- A full report will be given by Director Poling.

A11 Other Activity

9. Financial report: - No report

Susan Lewis

STANDING COMMITTEE REPORTS

10. Bingo

Mike Trent

Number of weeks played - 4

Total in checking account as of: 10/31/2013 \$5,978.64

Income: 19,051.00

Expenses: 16,125.01

Total in checking account as of: 11/30/2013 \$8,904.63

11. **Governmental Affairs** - No report

Bill Hansen

12. **PORA Adult Learning**

Dave Poling

Registration started December 2nd for spring classes. 210 students have signed up already for spring classes. There are 112 classes listed in the spring 2014 class catalog. The fall 2013 numbers are 496 students 1,016 classes taken, with revenue of \$13,435.00.

13. **Luke Air Force Base**

Mike Trent

I will be attending the quarterly Luke West Valley consult meeting next week. Luke sent out a Media Advisory last week regarding the increased air activity December 3rd-15th. Luke will be host to Forging Sabre, an exercise involving the 425th Fighter Squadron from Mountain Home AFB, Idaho, and members of the Singapore armed forces.

14. **Marketing** – No report

Bob Gooltz

15. **Membership - Interim** - No report

Bill Hansen

16. **Northwest Liaison**

Al Gervenack

I attended the December second Sun City West Citizen Core Counsel meeting. They meet every two months. It is primarily focused on emergency training. The Fire District will continue their replacement smoke alarm program, blood drive program and a new VIAL of Life program from Sun Health that will start after the first of 2014.

17. Transportation & Water

Merlyn Carlson

Traffic:

- About 20% of the crack seals are done in Sun City West.
- Slurry seal project will start Monday, December 2nd.
- El Mirage and Bell Rd. intersection is under way.
- The 303 that runs on the north side of SCW is scheduled to start next year. That construction will also include the sound wall completion and the interchange of El Mirage and 303.

Water:

- Meter replacement is on schedule.
- Dave Hunter from Briarwood Country Club reported water usage below their allotment.
- We are getting several questions regarding possible rate increase from HOA's that are planning their yearly water budgets for 2014.

NEW BUSINESS

18. Membership sub-committee to review data on IT report with the recommendation back to board. President appointed Lewis, Trent, and himself to meet with Lynn Greene & Connie Scott.

Bill Hansen

19. Update on legal approach following Executive Directors research 501(c) 3

Connie Scott

Motion: by Merlyn Carlson to request the prospective attorney give us his 501(c) 3 background. The information will be reviewed by the Executive Committee and proceed on their approval, was seconded and passed unanimously.

20. Report on meeting with Supervisor Hickman regarding land adjacent to SCW.

Bill Hansen

- Can Sun City West annex that area? **Answer:** No.
- Can Supervisors attach it to our present area? **Answer:** Possibly.
- Does Jan Brewer agreement of 1997-99 (to preclude westward traffic on Deer Valley Road) have any impact today? **Answer:** No informal agreement.
- Could the Recreation Centers acquire the land, if so disposed? **Answer:** Through the bid process.
- Have any additional parties exhibited interest beside the original investor that triggered the process? **Answer:** Not yet, but they have until 24 hours before bid closes.
- Can that investor be identified? **Answer:** True Life Company of California.
- Is minimum bid of \$2.7 million correct? **Answer:** Yes.
- Is the zoning of R43 correct, which is one house per acre for the 53 acres? **Answer:** Yes.
- Must bidders disclose whether they will seek zoning change? **Answer:** No.
- Could PORA and Recreation Centers Board's attitude on zoning density be an important factor?
- Will commercial zoning be excluded as a condition of bidding? **Answer:** Absolutely, similar to PORA in 1999, getting the density of homes changed from proposed 2400 to 900 on land now known as Corte Bella. Could it be? **Answer:** Still doubtful.
- Might the County be interested in the area as a Public Park? **Answer:** Not at all.

21. Develop a date to meet with Dianna Cunningham, Property Management Manager of Public Works Real Estate division of Maricopa County, to discuss property adjacent to SCW to learn about specifics of bidding process.

Bill Hansen

22. Reports from Rec Centers Governing Board on decision on signage and decision on CC&Rs. There is Still no report on action by Rec. Centers Governing Board. The last Presidents, Vice presidents meeting, including Mike Whiting, there was still no decision.

Bill Hansen

23. Report of impact on PORA Connection declining distribution due to Gmail or other innovations; how can it be resolved?

Connie Scott

24. Report on Board candidates - No report

Bill Hansen

25. Approved the letter to local vendors to eliminate Welcome Wagon concept.

Bill Hansen

26. Comments from Board of Directors

Jim Swanson: Sun City West Volunteer Mural dedication will be at RH Johnson courtyard, outside member services, on Friday, February 14, 2014, at 3 p.m. This mural is to recognize all Sun City West community volunteers.

27. Comments from PORA members, press or visitors

28. Next meeting: January 21, 2014 (Tuesday)

29. Adjournment at 3:27 p.m.

By: Mike Trent
Mike Trent, Secretary

Date: 1/20/14