

BOARD OF DIRECTOR'S MEETING
Monday, November 15, 2010 @ 1 pm
Minutes

Attendees: Dusty Bowenkamp, President
Bill Hansen, Vice President
Mary McGrath, Secretary
Susan Lewis, Treasurer
Merlyn Carlson

Doug Rhodes
Lou Annacone
Larry Woods
Bob Jones

Connie Scott, Executive Director

Absent: Lu Gay, Parliamentarian
Mike Trent

1. Call to order. Pledge of Allegiance. Dusty Bowenkamp
2. Establish a quorum Dusty Bowenkamp
3. Welcome to residents, guests and press. Dusty Bowenkamp
4. Minutes of October 18, 2010 for approved as written Dusty Bowenkamp

5. **Program** – Jeanne Blackman – Update on APS Programs available to the community-
 1. Green Choice Rates
 2. Safety Net Partner Program
 3. Rebate program
 4. Energy Support Program (E-3)
 5. APS medical Care Program
 6. Energy Analyzer program

6. **President's Report** Dusty Bowenkamp
No Report

7. **Executive Director's Report** Connie Scott
The Real Estate Workshop went very well. The agent's feedback was very positive and they requested another workshop in a few months.
PORA windows were cleaned inside and out. Our semi-annual pre-emergent spray was done by General Exterminating.
I assisted Pat Leopard with the Town Hall Meeting, it was very well attended and informative.
The board/volunteer Christmas Luncheon will be Wednesday December 8th, from 11:30 a.m. to 1:30 p.m.
We have reserved a room at Palm Ridge for our Annual Volunteer Luncheon for March 11, 2011 and the theme will be St. Patrick's Day.
We hosted the Rec Centers "Torch" program on October 14th, they enjoyed the CC&R's PowerPoint presentation.

Robbie, in the Visitors Center, presented her "Lunch & Learn" which was sponsored by Adult Assistance Home Care and the Heritage Traditions. The Visitors Center had 659 locals, 112 in state, 196 out of state, and 21 foreign, for a total of 988 visitors.

CC&R's had 75 new issues, 81 resolved and 61 open issues. There were 39 plan reviews. Landscaping is still one of the biggest complaints received.

Membership gained 77 new members (walk-ins) that signed up in October. \$133.00 in donations and there were 1025 calls and walk-ins for the month. We sold 107 movie tickets. The Sun City West telephone books were delivered and are being distributed by the Kiwanis Club of Sun City West.

Consumer Services is constantly processing new and renewal vendors. Trained 3 new volunteers. In October there were 808 calls & walk-ins, 19 New vendors; had 17 compliments and 1 complaint.

Marketing is busy working on the Green Living, Healthy Living, and Just Better Living Vendor Fair. October's Business & Professional sales were \$10,350.00 for the month. Staff continues to work on all the marketing material which includes the Rec Centers news, newspaper ads, brochures, etc.

Lifelong Learning spring semester begins February 14th, and runs through April 15, 2011. Elma has been distributing the survey on Course Offerings designed by Bill Hansen. Dusty Rhodes designed a survey on line and for our email newsletter and Rec.Center news. Heritage Traditions and the Madison in regards to "in house sessions" and both activity coordinators have indicated they will wait until after the winter months to move forward.

Discussion: Cell Tower

Larry Woods and I talked to Sean Milks via an intercom call in regards to Lighted Square proposal of installing a new cell tower. Lighted Square is prepared to offer \$1,200 per month with increases of 15% per term, with five year terms. It was suggested by the board to turn the contract over to our Attorney to look over next.

8. **Financials**

Susan Lewis

Connie and I have been working on the Budget for 2011, the numbers reflect a downward trend with Membership, Bus. Membership and Deed restrictions (CC&R) the areas of most concern. Total Revenue 2010 Annualized \$371,557 and 2011 Proposed \$433,344.

MOTION: by Lou Annacone was made to approve the 2011 PORA and Bingo Budget as written, the motion was seconded and passed unanimously.

9. **Bingo**

Dusty Bowenkamp

Total prizes awarded in October \$17114, with expenses due, Rec Center rent, PORA Insurance and Arizona tax for Q3 along with inducements paid out, the checking account balance as of October 31, 2010 was at \$35216.18.

10. **Present Draft of Revision of Bylaws** Bill Hansen
Proposed changes to the PORA Bylaws at this meeting is to inform you what the changes proposed are, and answer any questions we might have. This will be voted on next months board meeting. Proposed Bylaw Revisions:

- Original @1- addition to Purpose Expanded.
- 2. Eliminate a former Purpose paragraph.
- 3. Designate Resident member
- 4. Designate Non Resident member
- 5. Designate Business & Professional Supporter.
- 6. Adjust for Business & Professional
- 7. Adjust #3
- 8. Adjust #4
- 9. Adjust #5
- 10. Change director term to July 1
- 11. Extend officer term to 6/30/10
Extend director term to 6/30 in the year they expire
- 12. Change nominating committee to 3 members appointed by Exec. Committee
- 13. Paragraph heading
- 14. Moving line from one section to another
- 15. Electronic participation by a director must be approved
- 16. Relettering paragraph
- 17. Change officer election to 3rd week in May
- 18. Change officer election to 3rd week in May
- 19. Clarify
- 20. State purpose of meeting to elect officers
- 21. Delete former reference
- 22. Requirement in Treasurers report
- 23. Technical change, open to vote to viva voce or open roll call vote
- 24. Secure annual audit by a CPA firm shall be provided annually and submitted to the board within 90 days.
- 25. Change fiscal year from calendar to July 1 to June 30

11. **Government Affairs** Bill Hansen
Join Legislative Invitational Breakfast will be on 1/7/2011 at Briarwood. Legislative Public session will be held 2/25/2011 & 4/29/2011 at PORA.

12. **Lifelong Learning** Bill Hansen
Lifelong Learning has a survey on course offerings going out, along with Dusty Rhodes survey to run in the Rec. Center news on possible class offering for the future.

13. **Health & Environment** Mary McGrath
No Report

14. **Water/Traffic** Bob Jones
 Minutes from the 10/27 meeting are attached and have been available in the PORA Newsletter. The Traffic Safety community appointed a sub community, they will be meeting regarding Camino Del Sol striping.
15. **Public Relations** Doug (Dusty) Rhodes
 Lifelong Learning class scurvies have been pasted out and are on line and the Rec. Center Newsletter. Rec. Center Board and PORA Board will be having Holiday dinner on December 8th. We will be planning a PORA Membership drive and a vender fair the Rec. Center promises to help all they can on both.
16. **New Business**
 MOTION: by Larry Woods to approve the PORA Employee Handbook was made and passed unanimously.
17. Next meeting: December 20, 2010 @ 1 pm
18. Comments from Board members.
 None
19. Comments from PORA Members
 Q: Marianne Sikler is Max Wilson still our Maricopa County Representative?
 A: the Board answered Yes.
20. Adjournment at 2:40pm

 Mary McGrath, Secretary

Date _____